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FHF LESSON PROGRAM POLICY AND GUIDLINE SHEET

MONTHLY TUITION:

- All weekly lesson clients who do not currently board a horse at FHF will be invoiced tuition via PayPal recurring subscription. Tuition is \$260/mo for one lesson per week. Monthly tuition holds your weekly lesson spot.
- Tuition rates are outlined below. To foster a consistent place of learning for our clientele in and out of the saddle, **you'll note monthly tuition works out to 4 free lessons per year!!** Additionally, our tuition model accounts for potential holidays, sick days, or a month having more or less than 4 of your lesson days fall in that month.
- Should you wish to disenroll with the lesson program at any time, you may cancel your monthly payment for the next billing cycle. Unpaid lesson times cannot be held for any reason.
- Riders who are not able to join our tuition standing schedule for any reason may email the week that they would like to ride. We will do our best to fit the rider in an open spot!
- Starting off anything new is a transition and newcomers may prefer an initial lesson to see if it is a good fit. The initial lesson fee is \$65 payable via labeled cash or check. New clients will be enrolled into their agreed up on weekly standing lesson time once tuition is paid.

FAITH HILL FARM TUITION PLANS

Looking for weekly lessons? <i>Choose a plan fits your budget and your schedule</i>		
Program:	Cost	Includes:
• Basic Tuition	260/mo	1 weekly lesson (monthly tuition holds your weekly spot)
• Basic Tuition Plus	520/mo	2 weekly lessons (monthly tuition holds your weekly spots)
• Basic Pony Plan	180/mo	1 weekly 15-20 min pony ride (5 and under only)



THINGS TO KNOW BEFORE YOUR FIRST LESSON:

1. Parking:

Please park off the road along the white fence at an angle. Do not park across the street on the road. Enter the property through the first fence in front of the red barn and tack stalls. Head to the rear of the property to the covered arena.

2. Dress Code:

Closed Toe Shoes for ALL visitors/viewers/parents. Open toe shoes are not safe around large animals. **Lesson Program Participants:** Please wear close-fitting, full-length pants and a boot with ankle support and small heel. A fashion boot or work boot is fine if you do not yet have paddock boots/chaps or tall boots. No sneakers. In cold months, please dress for the weather in layers. All jackets or sweaters must be zipped while riding. Dresses, shorts, skirts are not appropriate or safe for riding. We have helmets at the farm for use! Should you like to purchase (although not necessary for your first few lessons) riding pants, helmet and boots they are available for purchase locally at Dover Saddlery in North Kingston or online!

3. Parents:

Parents are required to stay with their minor child for the entirety of their time at the farm. Only exception is for staff. Parents must also sign a release.

LESSON PROGRAM SCHEDULING POLICY:

1. FHF enforces a strict 24-hour cancellation policy. Any lessons cancelled for any reason within 24 hours forfeits the lesson.

2. Clients are offered one rescheduled lesson per month, assuming 24-hour notice is provided. This is based on program arena, horse and instructor availability. Lesson program clients must reach out to Katie at faithhillfarm01@gmail.com to reschedule. Reschedules must be completed within 2 weeks of the missed lesson.

3. We take pride in fostering good horsemanship - grooming, tacking, blanketing and basic horse care are essential to our riders' horsemanship journey. **Lesson Program riders may request their weekly lesson be a horsemanship lesson!** We request one week's notice to faithhillfarm01@gmail.com to request a horsemanship lesson.

4. 10% of life with horses is spent in the saddle, 90% is spent in the barn. Excellent horsemanship is a core value of our program. FHF Lesson Program will conduct occasional horsemanship lessons during weekly lessons. Particularly if weather deemed too cold for riding by staff, during a clinic or show at the facility. We expect all tuition clients* to participate in unmounted horsemanship lessons. Our instructor team works hard to prepare lessons for every level of rider. (*17+ lease riders can reschedule an unmounted lesson based on availability).

5. Holidays: FHF recognizes the following holidays and will not hold lessons so staff, horses and clients may enjoy time with family! Lessons falling on the following holidays will not be rescheduled: *New Years Day, Easter, Fourth of July, Thanksgiving Day, Christmas Eve, Christmas Day, New Years Eve.*

6. Weather: Should extreme weather prevent FHF from safely conducting lessons:

- We reserve the right to cancel lessons or lease rides if it is unsafe for horses or humans to ride. We will offer makeups **where feasible** but cannot guarantee a weather-impacted lesson can be rescheduled. (remember that your tuition includes 4 free lessons/year)
- We reserve the right to transition a mounted lesson to an unmounted barn/horsemanship lesson without prior notice. Often instructors must make the call very last minute. Unmounted lessons are the equivalent value to mounted lessons and a benefit of your tuition.
- If roads are closed, we are advised to stay home by state agencies, or the farm is unsafe for foot/h hoof traffic, you will be provided a **virtual lesson**.
- If East Greenwich cancels school, the barn will also remain closed to lessons and lease rides.

7. AEL Team Show Riders: IF you are **showing** during your regularly scheduled lesson time, your prepaid lesson tuition fee will be credited to your next AEL practice fee. Please contact LARA to make her aware (lara.sloan1@gmail.com).

8. AEL Team Practice Fees: All AEL Team Practice (Mondays *or* Fridays) Lesson Fees will be paid via Venmo to Lara Sloan, AEL Team Momager.

9. Special Needs Lesson Program Riders - If your Special Needs rider currently makes payment via their state agency, FHF will happily continue to invoice that agency. Alternatively, FHF can invoice the agency monthly via PayPal invoice.

10. FHF Boarders may include lesson fees with monthly board payment.



LESSON PROCEDURES & TACKING UP GUIDELINES:

NEW Riders Grooming + Tacking:

- For new riders, FHF's staff 'tackers' will tack up your lesson horse for you. If staffing allows, you may shadow the staff member in doing so. We offer horsemanship lessons to learn to groom, tack and care for your lesson horse or pony.

Seasoned Riders Grooming + Tacking:

- Please arrive 20 - 30 minutes prior to the start of your lesson time, as you will need to get your horse from the stall or paddock, groom and tack up.
- Never leave your horse unattended on the cross ties. Please gather tack and brushes before getting your horse.
- Clean and sweep your tack area before entering the arena.
- When you and your lesson horse are tacked up and ready, please meet your instructor outside of the arena - s/he will let you know when it is OK to enter the arena.
- Please adjust stirrups, etc. and if assistance is needed, please communicate this to your instructor or staff.
- Horses should be properly cooled down after having been worked in your lesson.

- Horses should be well groomed before being put away after your lesson.
- Horse's blankets should be put back on as indicated by instructor or FHF Staff.
- All tack should be wiped down, bits cleaned before putting your tack away where it belongs.
- Clean and sweep all tack and wash areas used prior to leaving the barn.

To FHF Parents: Please help your young rider understand the above. The care we take with horses outside of the arena is just as important as the riding inside! We encourage parents to help with tacking and untacking.

If you have any questions, please ask FHF Staff or instructor any time.

Thank you so much!

FHF Staff